8. [State] Opioid Preparedness Exercise | Action Planning

**Directions:** The action planning activity is intended to build consensus and identify immediate next steps following the opioid preparedness exercise session. State response teams and their response partners are encouraged to use the last 15 minutes of the session to discuss and brainstorm three to five priority action items and identify people to carry out those activities (i.e., the “lead”). During the activity, the state response team will help the facilitator probe and guide the discussion among response partners. The facilitator will pull up the action planning activity document and share their screen so that participants can reflect and engage in the discussion. This modifiable activity can be tailored to meet a jurisdiction’s specific needs. Please see the Action Planning slide in the Opioid Preparedness Exercise in a Box Slide deck for more guidance on facilitating this activity. Additionally, prior to using this document, please review the job action sheets in Appendix A of ASTHO's guidebook*,* [Responding to Disruptions in Access to Opioid Prescriptions](https://www.astho.org/topic/report/responding-to-disruptions-in-access-to-opioid-prescriptions/) for additional context around roles and responsibilities from response partners.

**Possible prompts to help probe the response partner audience include:**

1. Are there any partners that we should reach out to following this session and engage them in this discussion? If so, who are they and how can we get in touch with them? Who will take the lead in contacting them?
2. What resources are we missing in our response preparation? (i.e., patient flyers, provider flyers, public announcement, etc.)
   1. *Who will lead in communicating with other response partners to leverage or create those resources?*
3. What emergency preparedness and response strategies have we used in the past that would be helpful to integrate into our response protocol for disruptions in access to opioid prescriptions? Who will be the lead for gathering these strategies for next week’s discussion?
4. What are steps that we can take to ensure that our risk mitigation activities are inclusive and equitable (e.g., flyers are developed in languages that match the composition of impacted communities, support from state and partner organizations consider the varying composition  
   of patients’ prescriptions and mental health needs)? Who will be responsible for gathering these materials?

**Activity:** During the last 15 minutes of the exercise, participants will discuss the following prompt:

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| --- | --- | --- |
| Activity/Next Steps | Lead | Deadline |
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*Following the discussion today, what are* ***[STATE]’s*** *top three to five priority action items?*

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