

2017 PHASE 1: PROCESS EVALUATION AND REACCREDITATION PLAN DEVELOPMENT		
Feb 15 – Apr 15	Establish Reaccreditation Coordinating Team and Process	
Apr 15 – Jun 15	Review PHAB Reaccreditation Standards and Measures (S&M) and Documentation Forms (narrative templates)	Reaccreditation Coordinator and Reaccreditation Coordinating Team (RCT)
	Perform S&M Gap Analysis (version 1.0 to reaccreditation requirements)	
	Identify Potential Staff and Office and Center Participation Needed	
Jun 15 – Sep 15	Prepare Tools for Communication and Tracking of Documentation	Reaccreditation Coordinator, RCT Consult: <ul style="list-style-type: none"> • Deputy Commissioner/ OPH Director • DOA Director • SPPIG PIC • OPH Executive Staff • ASTHO TA
	Seek Leadership Support and Initiate Contact with Select Groups	
Sep 15 – Oct 31	Apply for and Initiate ASTHO Reaccreditation TA Grant	
Nov 1 – Dec 31	Revise Reaccreditation Charter to Align with Reaccreditation Activities; Develop Reaccreditation Timeline / Communication Plan; Outline Team Orientation; and SharePoint Site	
2018		
Jan	Draft and Publish DOH Insider Article Describing Reaccreditation	Reaccreditation Coordinator & PAG
Feb – Mar	Confirm Domain Team Leads and Identify / Select / Assign Domain Team Members	RCT & OPH Executive Staff
Mar- Apr	Finalize Reaccreditation Charter and Reaccreditation Timeline. Refine Communication Plan and Domain Team Orientation	Reaccreditation Coordinator ASTHO TA
PHASE 2: DOMAIN TEAM DEVELOPMENT, DOCUMENTATION PREPARATION AND REVIEW		
May 2	Conduct Orientation for Domain Team Leads and Members (Axelrod Th.)	RCT, Domain Team Leads (DTL), ASTHO TA
May 22	Domain Team Orientation & Gap Analysis Meeting (SPH 110A)	RCT, DTLs, Domain Team Members
June 5	Narrative Writing Training	RCT, DTLs, Select Domain Team Members, ASTHO TA
June 2018 – Jan 2019)	Collect NYSDOH Documentation and Complete PHAB Forms (8 months)	DTLs and Domain Teams
Oct	Conduct 3-month check in with Domain Teams	RCT, DTLs
2019		
Jan 31	Conduct 6-month check in with Domain Teams – Final Documentation Due	RCT, DTLs
Feb 1 – Jun 30	Conduct Qualitative Review & Approval of Documentation / PHAB Forms Population Health Outcomes (PHO) Reporting (5 months)	RCT, DTLs and Members Domain 1 to ID PHOs
PHASE 3: PHAB APPLICATION, FEE & DOCUMENTATION SUBMISSION		
Jul 1	Request Early Invoice for Reaccreditation Fee from PHAB	Reaccreditation Coordinator
Jul 1 – Sep 30	Access to e-PHAB Reaccreditation Application Module	RCT
By Sep 30	Submit Application (on or before September 30, 2019)	NYSDOH Commissioner
TBD??	Upload NYSDOH Approved Documentation and Forms into e-PHAB	Reaccreditation Coordinator
8 Weeks of PHAB approval	Submit Documentation/Forms and Fee (within 8 weeks of approved application)	NYSDOH Commissioner

2019-2020 PHASE 4: PHAB REVIEW AND VIRTUAL SITE VISIT		
Determined by Review Team	<ul style="list-style-type: none"> PHAB's Site Review Team conducts Pre-Site Visit Review of Documentation, completes assessments of each measure, and identifies what is missing for all measures assessed as "Open Measures" Generates Reaccreditation Report 	PHAB Review Team
Within 6 weeks of Report	<ul style="list-style-type: none"> Review PHAB's Pre-Site Visit Report Uploads clarifying documents (as needed) 	RCT, DTLs, Domain Team Members (as needed)
Within 4 weeks (Usual)	<ul style="list-style-type: none"> PHAB reviews new uploads 	PHAB Review Team
TBD in 2020	<ul style="list-style-type: none"> Conduct Virtual Site Visit (videoconference not to exceed 4 hours) 	PHAB Review Team NYSDOH Commissioner Reaccreditation Coordinator NYSDOH Staff
2020 PHASE 5: REACCREDITATION REPORT, DECISION		
6-8 Weeks (Usual)	<ul style="list-style-type: none"> Finalize Reaccreditation Report 	PHAB Review Team
Next Quarterly Meeting of PHAB	<ul style="list-style-type: none"> Review Reaccreditation Report and Determines Accreditation status If accreditation is <u>not</u> approved, the Committee will specify measures needing additional work. 	PHAB's Reaccreditation Committee
Within in 6 months (if necessary)	<ul style="list-style-type: none"> Submit additional documents for specific measures as required by the PHAB Reaccreditation Committee 	RCT, DTLs, Domain Team Members as needed
Next Quarterly Meeting of PHAB (if necessary)	<ul style="list-style-type: none"> Review and Assess documentation for open measures. Review assessments and determine continued accreditation status or not. 	PHAB Review Team & Reaccreditation Committee
2021 PHASE 6: REACCREDITATION SUSTAINABILITY		
Within 12 months from determination	<ul style="list-style-type: none"> Prepare for Sustainability: Submit Annual Reaccreditation Reports and data on Selected Public Health Outcomes. 	RCT